

MINUTES

SUBJECT: Efficiency Awards Committee Meeting

DATE: 4 May 1951

MEMBERS PRESENT:

25X1A

[REDACTED] - Chairman

Mr. Edward R. Saunders, Comptroller

25X1A

[REDACTED] Advisor for Management

Deputy Personnel Director

OSI (for [REDACTED] Case only)

Recorder

25X1A

25X1A

(Governing Directive: [REDACTED])

CASES CONSIDERED:

Name of Suggester

-

Nature of Suggestion

25X1A

1. [REDACTED]
Clerk, GS-4,
Office of Scientific Intelligence,
Chemistry Division.

System of expediting
mail within the Chemistry
Division.

25X1A

2. [REDACTED]
Intelligence Officer, GS-13,
OPC.

Speed Reading Course for
CIA.

ACTION TAKEN

1. BRICKNER SUGGESTION

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[REDACTED] of Chemistry Division, OSI concurred in [REDACTED]
[REDACTED] recommendation that [REDACTED] suggestion be adopted by
all OSI Divisions.

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Inasmuch as only one division (Chemistry) is now using this
suggestion, Committee deferred action to allow time for other OSI
Divisions to adopt (or reject) suggestion.

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Recorder, as directed by Committee, forwarded letter to
[REDACTED] explaining reason for deferring action and promising
appropriate Committee action later. (See copy of letter in [REDACTED]
Suggestion File, Personnel Relations Office.)

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2. [REDACTED] SUGGESTION ✓

In Committee discussion it was revealed that inauguration of a
speed reading course in CIA was considered as early as July 1948.
Then, in latter part of 1949 Agency officially approved plan for

25X1A speed reading training. Thus, prior adoption of speed reading program invalidates [REDACTED] suggestion.

25X1A Recorder, at direction of Committee, forwarded letter to [REDACTED] explaining reasons for not granting her an award.
(See copy of this letter in [REDACTED] Suggestion File, Personnel Relations Office.)

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